

01/04/2024

**CAMILLE GREIG COLLECTIONS** 1280 N SPUD ROCK PL **TUCSON AZ 85749-8023** 

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## Transaction Privilege and Use Tax Annual License Renewal Required for State License

Why am I receiving this notice?

Every business licensed with the Arizona Department of Revenue (ADOR) is required annually to renew their Arizona Transaction Privilege Tax (TPT) License. The license for both the state and cities is valid for one calendar year and must be renewed no later than the last business day in January. Our records show that your business meets the requirements for renewing your license electronically. No paper renewal form is available. You must renew electronically.

When is the Renewal Due?

The annual TPT License Renewal is due by January 1. A new state TPT license will be mailed to you using the mailing address on file within 30 days of ADOR's receipt of your electronic renewal submission and applicable fees.

What happens if I do not renew my license?

If the license is not renewed or canceled, the license will be automatically renewed and be subject to the license renewal fee and penalty. Licenses may be canceled by using the Account Update option on AZTaxes.gov.

How do I ensure my information is correct?

Many license updates can be done using the Account Update option on AZTaxes.gov, including changing the license mailing and/or location addresses, closing a location, or cancelling the license. Businesses can also add owners or officers by submitting a signed completed copy of the Business Account Update Form found at https://azdor.gov/forms/tpt-forms/business-account-update.

### How do I register my business for AZTaxes.gov?

Go to www.AZTaxes.gov.

2. Click on "Enroll to File and Pay Online."

3. Complete the required fields annotated with a red asterisk.

Read and check the acceptance box.

5. Click "Register." You will receive two emails from Noreply@azdor.gov within 24 hours. The first email will contain your username, and the second will provide a temporary password. If you do not find these emails in your inbox, please check your spam folder.

## How do I renew my license electronically?

Go to www.AZTaxes.gov.

Log in using your username and password.

3. Click "License Renewal" in the 'Action' section of your Business List or select "License Renewal" on the lefthand navigation bar.

What if I have questions?

Please call ADOR at (602) 255-3381 for assistance with questions regarding Arizona TPT renewal and licensing. For additional information, please visit our website at azdor.gov/transaction-privilege-tax/tpt-license/renewing-tpt-license.



December 29, 2023

GREIG COMMUNICATIONS INC CAMILLE GREIG COLLECTIONS 1280 N SPUD ROCK PL TUSCON AZ 85749

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#### **ARIZONA TRANSACTION PRIVILEGE TAX LICENSE**

Congratulations! Enclosed is your Arizona Transaction Privilege Tax (TPT) license. Your TPT license expires at the end of the year and must be renewed annually by January 1.

Information you need to file and pay successfully:

- 1. Your Transaction Privilege Tax (TPT) license number is 21542050. Always use this number in all correspondence or contact with us. Your business start date is January 1, 2023.
- Your filing frequency is ANNUAL. Your filing frequency is based on the amount of gross income you can reasonably
  expect to generate in your first 12 months of business. Once you begin filing returns, your frequency may change depending
  on the following thresholds below. You can always request to file more frequently.
  - · Monthly if 12 months of transaction privilege tax liability is more than \$8,000
  - Quarterly if 12 months of transaction privilege tax liability is between \$2,000 and \$8,000
  - Annual if 12 months of transaction privilege tax liability is less than \$2,000
- 3. Report your transaction privilege, use, and severance tax (TPT) using the Arizona TPT reporting form. You will report business activity for all locations and classifications on this form. Use the TPT form to calculate the tax due. You must file a TPT form even if you have no sales or tax to report for the tax period.
- 4. Due Date for filing TPT form is the 20th of the month. For taxpayers filing by mail or in person, the TPT form must be received by the Department on or before the second to the last business day of the month. A business day is any day except Saturday, Sunday, or a legal Arizona state holiday.
- 5. Three-digit Location Code is printed on your license. You will use this number to report activity by location on your TPT tax form.
- 6. If you have more than one location, or if assuming you have an annual tax liability of \$500 or more, you are required to file electronically.
- 7. A Business Account Update form must be completed if you have changes: Business name, mailing address, business location, rental location, owner or officer. The Business Account Update form is available online. Please note one or more fees may apply with some changes. Refer to the Business Account Update form (ADOR 10193) instructions for more information.

For additional information on filing and payment options, including online services and forms, visit our website at www.aztaxes.gov.

Please note additional information enclosed that will assist you with doing business in the State of Arizona.

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#### **Important Reminders**

#### Transaction Privilege Tax (TPT)

- \* Remember you must file a TPT form by the due date regardless of whether or not you have any sales or tax to report.
- \* Estimated transaction privilege tax must be paid in June for all businesses with an annual liability of \$1,600,000 or more.

#### Withholding Tax

- \* If you file an A1-QRT, an Arizona Withholding Reconciliation Form A1-R is required. This form is filed for the calendar year and is due by February 28 following the calendar year for which payments were made.
- \* Go to <u>www.azdor.gov</u> for information about other Arizona withholding options and for reporting and payment information.

#### **Taxpayer Education**

\* The Education Unit hosts a variety of workshops to further taxpayer knowledge. Please visit: https://azdor.gov/taxpayer-education.

#### **Customer Service Center Locations**

Phoenix Office 1600 W. Monroe St. Phoenix, AZ 85007 **Tucson Office** 400 W. Congress St. Tucson, AZ 85701

Phoenix and Tucson locations 8:00 a.m. - 5:00 p.m. Monday through Friday (Except legal Arizona state holidays)

#### Mesa Office

55 N Center St.
Mesa, AZ 85201
7:00 a.m. - 6:00 p.m.
Monday through Thursday (Closed Fridays)
(Except legal Arizona state holidays)

To schedule an appointment, please email AZTaxHelp@azdor.gov

For general inquiries or questions, please contact Customer Care (602) 255-3381

#### **Electronic Services**

- \* Enroll to file and pay your taxes online using www.aztaxes.gov.
- \* It is fast, free, and secure.
- You can use ACH debit, credit card, debit card, and e-check as payment options.
- \* You get instant confirmation of your transaction and payment.
- \* A complete record is kept of your transactions.
- \* Use www.aztaxes.gov for TPT license verification and Tax Rate Look Up.
- \* Send an inquiry via the Message Center on your AZTaxes.gov account.
- \* You can make estimated tax payments, extension payments, or tax liability payments for Individual income tax (no enrollment is necessary).

# Arizona Department Of Economic Security Unemployment Insurance

www.azdes.gov/esa

PO Box 6028 Phoenix, AZ 85005 (602) 771-6602

For information about other state agencies, please visit us online at <a href="www.azdor.gov">www.azdor.gov</a> to access the Licensing Guide in the business menu.

ARIZONA DEPARTMENT OF REVENUE ATTN: Customer Care and Outreach PO BOX 29032 PHOENIX, AZ 85038-9032



The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2023

ISSUED TO: GREIG COMMUNICATIONS INC

CAMILLE GREIG COLLECTIONS

1280 N SPUD ROCK PL

TUCSON AZ 85749-8023

ALL communications and reports MUST REFER to

this LICENSE NO.

REFER to ENSE NO.

LICENSE: 21542050

START DATE: 01/01/2023

ISSUED: 12/29/2023 EXPIRES: 12/31/2023

LOCATION: CODE 001

CAMILLE GREIG COLLECTIONS

4500 E SPEEDWAY BLVD UNIT 4

TUCSON AZ 85712 2300066964871

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BUSINESS CODE

017 - RETAIL

029 - USE TAX

017 - RETAIL

029 - USE TAX

REGION

PMA - PIMA

PMA - PIMA

TU - TUCSON

TU - TUCSON

JURISDICTION

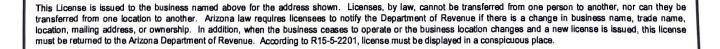
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